



FUNCTION DINING OPTIONS

Information on what we can offer for large groups who wish to dine with us here at Jervois Steakhouse Queenstown

- **Private Dining Room (PDR)**

Maximum of 16 pax

Minimum spend \$2,000

Our Private Dining Room seats a maximum capacity of 16 people. This is available for private hire allowing your group to dine separately to the main restaurant. A La Carte menu for less than 14 people and the set menu is available for more than 14. Champagne or cocktail on arrival may be organized for hire of the PDR (see below for details).

- **Non-exclusive dining in the main restaurant**

Maximum of 40 pax

No charge, no minimum spend

Your group will dine in the main area of the restaurant where other casual diners will be too. Your tables will be situated close together to allow easy communication within the group.

- **Fully Exclusive venue hire**

Maximum of 130 pax for Sit-down Dinner service //or// Maximum of 175 pax for Stand-up Canapé Service

No hire fee, minimum spend TBA

Hiring out our entire venue gives your group access to the bar downstairs from 4:30pm and the restaurant from 5:00pm. We offer two types of dinner service; Sit-down dinner or stand-up canapé service. Our liquor license ends at 1:00am and therefore all guests *must* settle up any tabs and be off the premises before then. Having the venue as all-exclusive enables you to use our space however you wish, whether you want to make space for a DJ/band, a dance floor or a cheese station, we will do our best to ensure your function is exactly what you want. Below you can see additional services that we are able to offer to you and your guests.

Additions for Fully Exclusive Venue hire only

Champagne or Cocktail on Arrival

Often guests arrive with plenty of time before the allocated sit-down time and it makes a great touch if they are greeted with a fresh beverage on arrival. This will be costed according to beverage you wish to be offered to guests.

Cheese Board Station

A large cheese board station will be set up in an area of the restaurant. This will include both local and European cheeses with ample amount of accompaniments including honey, fruits, crackers and breads. It is a great addition to the end of a meal for guests to snack on throughout the rest of the night. This option is only available for a minimum of 40 people and costs \$20pp in addition to the set menu.

Fresh Oyster Shucking Station

A great addition to any function is a fresh oyster shucking station. This is only available given the season and availability of the oysters at the time of the function. Fresh oysters will be shucked in front of guests with a full selection of hot sauce, fresh lemon wedges and a shallot and white wine vinaigrette. Oysters are priced at market price. We require a minimum of 10 dozen for this addition.

Entertainment

Queenstown has plenty of entertainment to offer from live bands, acoustic duets and resident DJ's. If you are interested in providing entertainment and setting a nice ambience for your guests, we are happy to arrange this for you.

Audio & Visual

We work closely with local businesses to ensure that we are able to hire the best audio and visual equipment in town. Items like a projector, TV, speakers, microphones and spotlights are all available to rent.

Cake, Flowers and Decorations

Any kind of decoration from candles to centerpieces, flowers to a cake can all be taken care of for you. We will work closely with a few companies in town to provide the best quality decorations and cakes available.



FUNCTION BOOKING FORM

This form will need to be completed and returned to secure function

Function Details

Party Name: _____
Reservation Date: _____
Numbers Attending: _____
Arrival time: _____ Sit-down time: _____
Set menu choice / Canapés: [] \$90 [] \$120 [] \$200 [] Special [] Canapés
Name of contact **on day of reservation:** _____ Number: _____
Dietary Requirements: _____

Security Details

Contact Name: _____
Postal Address: _____
Post Code: _____ Country: _____
Mobile: _____ Telephone: _____
Email: _____
Credit Card Number: _____
(These are required as security only)
Name of Card Holder: _____
Expiry: _____

Additional requests for Exclusive Functions only

Champagne on arrival:	[] Yes [] No [] TBC	Cocktail on arrival:	[] Yes [] No [] TBC
Cheese board Station:	[] Yes [] No [] TBC	Audio & Visual:	[] Yes [] No [] TBC
Oyster Station:	[] Yes [] No [] TBC	Decorations/Cake:	[] Yes [] No [] TBC

Additional comments; _____

Terms and Conditions

Please read all of the following. Sign and date the bottom and return this form to functions@queenstownjsh.co.nz

- 1 A 10% deposit is required to secure all fully exclusive venue hires. Once received, this will secure your booking.
- 2 All prices are inclusive of GST at 15%.
- 3 All beverages will be charged according to consumption.
- 4 All accounts must be settled on the day unless by special prior arrangement has been made.
- 5 Notice of cancellation must be received within 7 days of the event date in order to receive a full refund.
- 6 A 50% cancellation fee will apply if cancellation is not received within 7 days of the event date.
- 7 Should the party fail to arrive on the date of the booking, a full cancellation fee will apply.
- 8 Final numbers must be notified 48 hours prior to your function.
- 9 Any breakages or damage to Nourish Group premises will be charged to you accordingly.

Please Sign _____ **Date** _____